

# Audit, accountancy and company secretarial

## **Audit and accountancy**

We provide full audit and accountancy services to take the strain out of your financial management:

- auditing
- accounts preparation
- management accounts
- company secretarial
- VAT return preparation
- benchmarking.

We believe these processes are key to help identify areas for improvement and to make your business more efficient and effective.

By investing resources in these services you will be investing in the future success of your business.

## **Company secretarial**

Compliance with The Companies Act is time consuming and increasingly complex, yet failure can lead to penalties and sometimes prosecution of directors.

We provide proactive company secretarial services, delivering peace of mind on regulatory compliance as well as ensuring important deadlines are always met.

Our services include:

- company formations
- preparation and filing of statutory returns
- preparation of all documentation
- maintaining of statutory records
- registered office facilities.